



Sir Harry Smith

COMMUNITY COLLEGE

AMBITION & ASPIRATION FOR ALL

16-19 Bursary Fund Application Form

<u>Part 1 Student Details</u>	
Forenames	
Surname / Family Name	
Date of Birth	
Age on 31st August 2021	
Home Address	
Post Code	
Home Telephone	
Mobile Telephone	
E-Mail Address	

<u>Part 2 Declaration of Residency</u>	
<i>I declare that I have been a resident in the UK for at least the last 3 years</i>	
Signature of Parent/Carer	
Signature of Student	
Date	

<u>Part 3 Guaranteed Bursary</u>	
<i>You can apply for a guaranteed bursary if any of the following circumstances apply please tick appropriate box.</i>	
<input type="checkbox"/>	You are in Care
<input type="checkbox"/>	You are a Care Leaver
<input type="checkbox"/>	You (not your parents) are in receipt of Income Support or Universal Credit
<input type="checkbox"/>	You (not your parents) are in receipt of Both Disability Living Allowance or Personal Independence Payment and Employment Support Allowance

<u>Part 4 Discretionary Bursary</u>	
<i>I wish to apply for the following discretionary bursary. Please tick appropriate box</i>	Yes / No
Discretionary Bursary – my household income is less than £16,000	
Discretionary Bursary – my household income is between £16,000 and £24,000	
Discretionary Bursary for severe financial hardship	

<u>Part 5 Supporting Evidence</u>		
Supporting Evidence	Yes / No	Evidence Required
Income Support / Universal Credit		An award letter which is less than 3 months old on date of application
Working Tax Credit/Child Tax Credit		Page 1-4 of most recent tax credit award

Disability Living Allowance		An award letter which is less than 3 months old on date of application
Personal Independence Payment		An award letter which is less than 3 months old on date of application
Other Benefits / Pensions (Please Specify)		An award letter which is less than 3 months old on date of application
In Care		Letter from Social Worker
Care Leaver		Letter from Social Worker
Free School meal recipient		

<i>Please indicate the help you require by ticking the appropriate boxes</i>	
<input type="checkbox"/>	Transport to school (if you live more than 2 miles from school)
<input type="checkbox"/>	Clothing in line with College dress code
<input type="checkbox"/>	School Meals
<input type="checkbox"/>	Equipment and Materials required for course
<input type="checkbox"/>	School Trips that are compulsory part of the course
<input type="checkbox"/>	University Open Day visits and Interview costs
<input type="checkbox"/>	Other Expenses approved by the College, which relate to supporting attendance and participation

<i>Part 6 Payment Detail (BACS) Account must be in the sole name of the student.</i>	
<i>Name of Bank</i>	
<i>Account Holders Name</i>	
<i>Sort Code</i>	
<i>Account Number</i>	

<i>Part 7 Declaration</i>	
<i>I certify that the information above is correct and understand that the College has the right to reclaim any fund, if I am found to have provided false information.</i>	
<i>Signature of Parent/Carer</i>	
<i>Signature of Student</i>	
<i>Date</i>	

<i>Part 8 Statement Behaviour Standard</i>	
<i>The continuance of Bursary Payments will be subject to the following criteria.</i>	
<ul style="list-style-type: none"> • <i>Regular attendance to College, over 96% unless there is exceptional circumstances.</i> • <i>2 or higher for independent learning and attitude to learning on latest progress check</i> • <i>All work to be up to date</i> • <i>Full attendance to all examinations</i> • <i>Adherence to the Post 16 Contract</i> 	
<i>I accept the above terms</i>	
<i>Signature of Parent/Carer</i>	
<i>Signature of Student</i>	
<i>Date</i>	

<i>Part 9 Authorisation by Head of Sixth Form</i>		
<i>Comment</i>		
<i>Signature</i>		<i>Date</i>

