



**Sir Harry Smith**  
**COMMUNITY COLLEGE**  
**SUCCESS & ACHIEVEMENT FOR ALL**

CM/cr

3<sup>rd</sup> February 2016

Dear Parent

On Thursday 11<sup>th</sup> February 2016 you are invited to attend Year 12/13 Parents' Evening between 5:00pm and 7:00pm. Subject teachers will be available to discuss your child's progress. If you are unable to attend, we strongly encourage your son or daughter to attend and share the information with you at a later date.

Appointment sheets have been given to students so that they can arrange suitable appointments on your behalf with their subject teachers.

I would be grateful if you would return the slip below to indicate whether you are attending the evening.

Yours sincerely

Mrs J Roughley  
Director of Sixth Form Education

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**PLEASE RETURN TO YOUR CHILD'S FORM TUTOR**

I/We will/will not be attending the Year 12/13 Parents' Evening on Thursday 11<sup>th</sup> February 2016.

Signed.....Parent

Student's Name..... Form Group.....