

SHSCC C19 RISK MITIGATION & CONTROL PLAN

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CONTROL MEASURES

- Ensure good hygiene for everyone.
- Maintain appropriate cleaning regimes.
- Keep occupied spaces well ventilated in accordance with '[Ventilation and air conditioning during the coronavirus \(COVID-19\) pandemic HSE Guidance 3rd August 2021](#)'
- Staff are provided with most up to date guidance from PHE and the DFE.
- Follow public health/Government advice on testing, self-isolation, and management of confirmed COVID-19 cases
- SHSCC has an 'Outbreak Management Plan', previously called 'Contingency Plan', outlining how it will operate in the event of a local outbreak in line with government's contingency plan guidance [HERE](#).

Context

'...As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people's education - particularly given that the direct clinical risks to children are extremely low, and every adult has been offered a first vaccine and the opportunity for 2 doses by mid-September...The government has made it a national priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic...' (*Contingency framework: education and childcare settings Revised August 2021*)

- This RA assumes vaccination rates of all staff and 16-19-year olds are at least in line with vaccination rates nationally including those groups identified as vulnerable.
- This RA requires individual risk assessments are undertaken for the most vulnerable staff and students (16-19). This will include establishing whether they have had both vaccinations.
- This RA makes clear that '...Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:
 - they are fully vaccinated
 - they are below the age of 18 years and 6 months
 - they have taken part in or are currently part of an approved COVID-19 vaccine trial
 - they are not able to get vaccinated for medical reasons
- All schools need no longer engage in track and trace activities. (This may change and conditions for such are made clear in the school Outbreak Management plans and would be implemented following advice from either/or Local Authorities, Directors of Public Health (DsPH) and PHE Health Protection Teams (HPTs) who will be working in collaboration with the Regional Schools Commissioner (RSC))
- This RA is a 'living document and should be reviewed as/if the circumstances in SHSCC school and the public health advice changes.

- This RA assumes assemblies can resume and bubbles are no longer needed and that face coverings are no longer necessary in any areas of the school but are recommended on public transport and dedicated transport to school or college and are a personal choice for staff and students in communal areas of the College.
- This RA assumes that social distancing measures have now ended in the workplace and it is no longer necessary for the government to instruct people to work from home.
- This RA assumes that face to face parent evenings and meetings with parents can take place in well ventilated spaces, as above. Though the college may choose to also offer remote parents evenings following the success of these last year.
- This RA assumes that open evenings and evening school events can take place in well ventilated spaces as above, though the college may revert to some virtual events following an individual risk assessment for each calendared large event.
- This RA explains the measures SHSCC have in place to keep staff safe at work follow the Health and Safety Executive (HSE) published guidance on [protecting vulnerable workers](#), including advice for employers and employees.
- This RA assumes pupils and students can go on international visits that have previously been deferred or postponed and organise new international visits for the future, but advice, help and support is recommended from our EVC and LA before any bookings are made. There is a separate section on transport to local venues and events below.

Hazard	Hazard effect	Severity	Likelihood	Risk	Control measures to minimize risk	Severity	Likelihood	Risk
The risk of the most vulnerable adults and students coming into contact with Covid 19	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	2	8	<ul style="list-style-type: none"> • Clear communication that we mitigate risk by NOT letting C19 into building • It will be strongly encouraged that all staff, children or those involved in governance take a PCR test, if they live with someone who has tested positive for Covid-19, before entering school. • No person to enter school if they have been informed, they should isolate by the NHS Test & Trace service. • Staff and students identified as either the most vulnerable and or have considerable and significant anxiety on their return to school to have either individual risk assessment plans in place and/or mitigation plans to ensure effective working in school. • In the event of a child or adult developing symptoms (new persistent cough, high temp or change in normal sense of taste or smell) on site follow government guidance – isolate in dedicated room, with correct PPE, send home, clean room and any toilet used. • Testing in school and thereafter at home for staff and students who have given permission will continue in line with government advice. 	4	1	4

Self-Isolation and managing confirmed cases of Covid 19 and diagnosed Long Covid	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result, confirmed through a PCR, or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine). Be aware of the recent information, advice and guidance given by NHS on the signs and symptoms of 'Long Covid' HERE. 	4	1	4
Minimising spread of virus if it is present within a school location	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> Promotion of increased hand washing by all and use of sanitizer facilities across the site. Catch it. Bin it. Kill it. approach to be promoted Increased focus on ensuring good ventilation in classrooms and meeting spaces. Provision of personal sanitiser bottles for staff where required (especially when students and staff are now itinerant) Regular reminders at key locations of need for increased hand hygiene and routines both verbal and displayed around site Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal area. The government has removed the requirement to wear face coverings in law but: <i>'We expect and recommend that members of the public continue to wear face coverings in crowded and enclosed spaces where you come into contact with people you don't normally meet. For example, on public transport'</i> (Face covering guidance HERE). As above: mitigations for students and staff, to reduce anxiety maybe required and it is envisaged that the use of face coverings for those students/staff identified as extremely anxious or through individualised risk assessments is worn in communal areas and not in classrooms. Students and staff will have personal choice to wear a face mask in communal areas. The school will support bus companies, where appropriate, with ensuring good hygiene on school and public services Identify those who will experience difficulties in maintaining these routines and provide support 	4	1	4
Classroom staff/students contracting the Covid-19 virus from each other/contaminated area whilst in learning in environment	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> On site testing unit established for the first two tests and thereafter LFT/Acorn and/or Orient tests to be administered in line with Government advice. Limit the use of shared resources where possible (decontamination routines and rotas in place where required) Marking and feedback mechanisms to resume in line with the school's pre-Covid measures Provision of wipes for use within the classroom & promotion of enhanced cleaning regimes at the end of lessons to continue Natural ventilation through windows being kept open in all spaces will help significantly but recirculation of air within a single room where this is complemented by an outdoor air supply is acceptable. Ventilation to conform with: <i>Ventilation and air conditioning during the coronavirus (COVID-19) pandemic HSE Guidance 3rd August 2021</i>. If it is windy, cold or raining then it may not be practical to fully open the windows/vents, however they remain open as far as reasonably possible without causing discomfort. Internal doors (which are not fire doors) are propped open where appropriate. 	4	1	4

Enhanced cleaning arrangements active	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> • Ensure school cleaning team, have been informed of the current risk assessment and all areas used by staff and students to ensure cleaning of these areas is suitable and sufficient. • Focus on cleaning of regularly touched surfaces (handrails, door panels etc) • Regular cleaning of toilets 	4	1	4
Possibility of <u>parents/visitors</u> contracting or spreading the Covid-19 virus	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> • Do not enter the school if displaying the symptoms of Covid-19 as above and make this plain to all visitors through signage and asking the question: <i>“Have you during the last 48 hours developed a new persistent cough, a high temp or a change in normal sense of taste or smell?”</i> • Parents and visitors to the school should be encouraged to wear face masks in line with guidance: <i>‘We expect and recommend that members of the public continue to wear face coverings in crowded and enclosed spaces where you come into contact with people you don’t normally meet. For example, on public transport’</i> (Face covering guidance HERE). • Encourage parents gathering at school to exercise ‘personal risk-based judgments’ in their own protections and the protection of others. 	4	1	4
Workload of staff and other items: concerns about their own personal safety either prevent return to work OR impede ability to function Supply staff, contractors, peris and other temp staff	Burnout, low morale Pressure on other staff increases OR staff become unwell	3	3	9	<ul style="list-style-type: none"> • Share all documentation, planning, invite involvement, give reassurance of steps being taken and guidance being followed. • Establish a school Covid committee meeting as a mechanisms to gauge staff wellbeing and opinions. • Ensure online learning for those who cannot access is provided in most efficient fashion. • Use line management structure for individual conversations, triage concerns and mitigations where necessary as above. • A clear system for induction and explanation of trust and individual school's approach must be established for all staff new to the school. 	3	1	3
General - Working during the Covid-19 pandemic	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> • As general work-related risk assessments. • Catch it. Bin it. Kill it approach continues, and all other measures as described above continue • Working in accordance with Gov, PHE and NHS guidance. Good hand hygiene, frequent washing hands and cleaning of vehicles and equipment. • Education of employees and students and any visitors to site about the transmission and prevention of the corona virus that is understandable and applicable to their particular situation • All staff have read and understand the risk assessment, procedures and routines in place. 	4	1	4

School Trips – Transportation of staff and students during school trips	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> If using an external bus/travel company, please ensure a copy of the company’s risk assessment has been obtained and any actions implemented, and any accompanying staff and students are aware of any mitigations within the document. Ensure adequate supplies of hand sanitiser are available for students entering and leaving any mode of transport to the event. While travelling avoid stopping unless necessary and then only in recognised stopping places with handwashing and hand sanitizing facilities available. Regular reiteration of Catch it. Bin it. Kill it Ensure good ventilation in transport Provision of individual bags to deposit tissues available for all students when travelling. These should be carried off any transport after each trip or at each stop. New bags should be issued thereafter. Supporting bus companies, where appropriate, with ensuring good hygiene on school and public services Evolve completed in liaison with EVC 	4	1	4
School Trips - Location	Severe Illness (requiring hospitalisation) and death from contracting Covid-19	4	3	12	<ul style="list-style-type: none"> For any public venue attended e.g. Cathedral/museums/theatres etc. Please ensure a copy of the venues risk assessment has been obtained and any actions implemented, and any accompanying staff and students are aware of any mitigations within the document. Evolve completed in liaison with EVC 	4	1	4
Most Likely Severity: - 5 = Multiple deaths could be caused 4 = One death or permanent disablement, or multiple major injuries could be caused. 3 = Hazard capable of causing illness (impairment lasting more than 1 month) 2 = Hazard can cause, illness (with impairment lasting between 3 days and 1 month) 1 = Hazard unlikely to cause illness		Likelihood / Probability: - 5 = Will definitely occur 4 = Highly likely to occur 3 = Possibly occur 2 = Unlikely to occur 1 = Unlikely to ever occur			Degree of Residual Risk:- 16 – 25 High (Unacceptable. Task must not be carried out without additional controls) 8-15 Medium 1-6 Low			
Further comments	<ul style="list-style-type: none"> Data from the LA regarding the incident rates of Covid 19 within catchment areas will be regularly monitored 							

	<p>to determine if schools will be required to enter into their Outbreak Management Plan</p> <ul style="list-style-type: none"> • ATS stations to be implemented from the start of term for the testing of staff and students after which Covid Home Test Kits will be distributed to all staff and students and are to be used twice weekly with all results sent through to NHS as well as being collated within the College, providing another layer of risk mitigation against Covid infection within schools. 	
Final assessment or comments	Overall risk is acceptable with all the above controls in place.	<p>Overall Residual Risk</p> <p>4</p> <p>Low</p>

Is the overall risk acceptable	√	Yes		No	If yes work can be commenced If No task must be re-evaluated			
Initial assessment by (Name)				Signature			Date	
Assessment approved by				Signature			Date	
Assessment review by				Signature			Date	

All staff have read and understand the risk assessment, procedures and routines in place including the staff guidance document and behaviour principals during COVID 19